



NATAN

WORLDWIDE DISASTER RELIEF

NATAN – Volunteer Opportunities - Communications Positions

- Work from home, set your own hours
- Help NATAN to help others, Flexible hours, Fulfilling work
- Be part of the team where collaboration, independence and mutual respect are our core values
- Minimal commitment is 4 hours per week

Current Openings:

Public Relations Manager

Are you starting a career in public relations or recently retired from a PR role? Your knowledge and experience can help us to help others! NATAN is looking for a volunteer to lead our public relations and media efforts.

Responsibilities

- Develop PR campaigns and media relations strategies
- Collaborate with internal teams and senior management
- Edit and update promotional material and publications
- Prepare and distribute press releases
- Organize PR events and serve as the company's spokesperson
- Address inquiries from the media and other parties
- Track media coverage and follow trends in the field of disaster relief

Requirements

- PR experience in the public or private sector
- Experience at a non-governmental organization a plus
- Native English speaker
- Working knowledge of Hebrew
- Excellent writing and speaking skills
- Minimum commitment: 8 hours per week
- Work from home, flexible hours
- Attend NATAN events and face to face meetings
- Some travel

Please send resume to: communications@natanrelief.org

Please list job title in the subject line.



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Social Media Specialist

Lead NATAN's social media, driving community engagement through social channels. Lead community engagement across social media channels including Facebook, Instagram, LinkedIn and YouTube. Must be experienced in editing content in all leading social media platforms and applications. Fluent English and working knowledge of Hebrew required. Minimum commitment: 4 hours per week.

Webmaster

Maintain NATAN website. Design new pages, add and update content, as needed. Collect and analyze website statistics, analytics and metrics. Requirements: expertise in SEO and familiarity with Squarespace platform. Proficiency in HTML. Fluent English required. Minimum commitment: 4 hours per week.

Videographer and Video Editor

Responsible for planning, filming, and editing videos to be used NATAN publicity, social media, fundraising and more. Responsible for organization and maintenance of NATAN's YouTube Channel as well as video page on NATAN website. Requirements: Ability to operate, maintain NATAN audio and video equipment; Ability to effectively manage time and schedules; Experience and expertise in interviewing; Knowledge of software editing and post-production applications; Fluent English and Hebrew required. Minimum commitment: 2+ hours per week.

Content Creator

Join NATAN's content managers. Write and edit material for NATAN channels including website, blog, social media posts and print collateral. Interview NATAN volunteers and partners and edit their stories for publication. Fluent English and working knowledge of Hebrew required. Minimum commitment: 4 hours per week.

If you have a passion for people and a global outlook, join us today to help change the world.

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